The Royal College of Pathologists
Pathology: the science behind the cure

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form and send the **original** to: **The Royal College of Pathologists, 6 Alie Street, London E1 8QT**

Name and full postal address of your bank or building society

To: The Manager — Bank/building society

Address

Postcode

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Reference

Service user number

9	9	1	6	5	8

Instruction to your bank or building society

Please pay The Royal College of Pathologists Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Royal College of Pathologists and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

DDI4

Banks and building societies may not accept Direct Debit Instructions for some types of account

This is not part of the Instruction to your Bank or Building Society and must be detached by The Royal College of Pathologists before submission to the Paying Bank.

Name:

College reference no.

Please indicate below which direct debit option you would like to pay by:

Monthly (10 instalments – February to November inclusive) ☐ Annually ☐

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Royal College of Pathologists will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Royal College of Pathologists to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by The Royal College of Pathologists or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when The Royal College of Pathologists asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.